

Cultus Lake Swilhcha Community School

Parent Advisory Council (PAC) Meeting Agenda

Tuesday, Sept 15, 2026

6:00 PM

School Library

Land Acknowledgment

1. Welcome & Introductions

- Call meeting to order 6:08-Kate and Leslie
- Roundtable introductions / Ice Breaker-Haunted House or Bonfire(everyone introduced themselves and their kids)
- Quick overview: "Why we are here" – role of PAC in supporting students & school community
- Leslie W-Carly J-Courtney-Fleita K-Kevin K-Danika S-Lisa W-Kate Y-Ryan L-Michelle(Zoom)-Julie W-Jessica B.
- Lisa mentions we have 196 students enrolled

2. Review of PAC Code of Conduct(Kate and Ryan Reviewed)

- Purpose and expectations of PAC members (collaboration, respect, student-focused)
- Reminder that PAC is not a forum for personal grievances
- Hand out Code of Conduct for executive members to sign

3. Adoption of Agenda & Minutes

- Motion to adopt Sept 15th agenda-Carly J, Courtney(Second)
- Review/approval of last meeting's minutes AGM June 3rd Ryan, Kate (Second)

4. Executive & Committee Updates

- Principal's Report (Lisa)-See Below for full report(Discussed New Staff during meeting)
- Feeding Future/PAC Kitchen-In the que for the dishwasher, waiting for an update on the freezer. Leslie asked about what we need to be able to prepare food again and we need the dishwasher.
- CLCSA Update-updates, Preschool-Summer Camp-Grants
- Treasurer's Report (Courtney)-See attached
- DPAC Rep update (N/A)
- Soowahlie Rep / Community Partnership Report - N/A

5. Old Business

- Amendments to Bylaw and Constitution Reminder
- Official Vote for 2026/27 Budget-Unanimous, Carried
- Volunteers for Cultus Running Event -We have enough Volunteers but more are always welcome

6. New Business

- Draft of events calendar PAC + School-presented members at the table also uploaded to the drive
- Grant for Rock Climbing Wall Update-**Climbing Wall planning moving forward**-Looking at further funding but we have been given \$17,000 thus far
- Yearbook Update-Last year's yearbook was completed and we're on track this year with several parents also putting their name forward to help. Asked it would be willing to take PAC Calendar on every month. Fleita said yes.

7. Events & Activities

- Welcome BBQ - Shifting to Welcome Meet & Greet -September 23rd
- Discussion of Spring Fling Date(Not on a thursday) Kate will send Julie a list of proposed dates
- Amanda D will lead Pancake Breakfast.
- Steph H will lead Santa Shop
- Discussed Movie night and some of the logistics
- Jessica has coupon books in and we will sell them at welcome
- Halloween committee needs to happen next week with proposal to Lisa for approval.

8. Open Floor / Parent Discussion

-Yearbook question from Fleita around rules and preferences of yearbook for 26/27. PAC confirmed she can take complete ownership and make her own decisions.

- Hot lunch quick discussion and update on Munch-a-lunch platform

Action Items

9. Next Meeting Date - Tuesday October 27th 6pm

10. Review Action Items

HalloweenEvent

Kate to send proposed dates for Spring Fling to Julie

Everybody has to Read bylaws for next meeting

Ryan is going to update the slack logo

11. Adjournment

Motion to end at 7:33 Ryan, Kate seconded

Attachments:

- 2025/26 Historical Fundraiser Spreadsheet
- Financials June 30 2026
- Draft Calendar of Events
- Principal Report

Cultus Lake Community School PAC
Treasurer's Report
2025-2026
Updated June 30, 2026

REVENUE	Actual	Budget	Difference	Notes
Sales Revenue				
Christmas Concert	116.28	200.00	\$83.72	VP Parking & Seating
Concession	324.51	500.00	\$175.49	Cross Country
Community Garage Sale	4.56			
Coupon Book	1,186.20	800.00	-\$386.20	
Donations	767.85	800.00	-\$142.85	Triathlon Volunteer Honorarium, Karu Bites & Bery
Government Grants	3,860.00	3,800.00	-\$60.00	\$20 per student + \$100 from School District
Halloween Event	734.39	700.00	-\$34.39	Profit of \$358.86
Hot Lunch	15,522.33	15,300.00	-\$222.33	Includes treat day and popcorn day, Profit of \$1,714.01
In Lieu of Fundraiser Donations	1,183.01	2,500.00	\$1,316.99	Parent/Guardian Donations
Movie Night		350.00	\$350.00	Movie Night Concession
Pancakes & Santa	470.00			
Playground Updates	12,788.20			
Popcorn Fundraiser		500.00	\$500.00	
Pub Night/Raffle Fundraiser		800.00	\$800.00	
Purdy's Fundraiser	474.86	700.00	\$225.14	
Santa Shop Donations	185.44			
Spring Fling	3,550.00			Profit of \$2572.12
Yearbook	90.00	2,000.00	\$1,910.00	Additional sales from last year's Yearbook
Net Sales		26,250.00	\$26,250.00	
Other Revenue				
Interest Revenue	0.84			
Total Other Revenue				
TOTAL REVENUE	41,062.87	26,250.00	-\$12,812.87	
EXPENSE				
Cost of Goods Sold				
Beach Day	640.00	900.00	260.00	Lifeguards and Pizza Inclusion
Classroom Fund	529.38	2,400.00	1,870.62	\$200/division (10), gym & resource room
Coupon Book	675.00	300.00	(\$375.00)	Cost of Fundraiser
Cross Country Concession Supplies	175.43	225.00	48.57	
Field Trips	2,587.85	5,000.00	2,412.15	Bussing and attendance costs
Halloween Event Supplies	374.53	700.00	325.47	
Hot Lunch	13,808.32	10,000.00	(\$3,808.32)	Hot Lunch food costs, profit of \$1714.01
One School One Book	835.78	1,200.00	364.22	
PAC Kitchen Supplies	96.89	100.00	1.31	
Playground Updates	12,788.20			
Popcorn Fundraiser		125.00	125.00	
Santa Pancake Breakfast	206.24	100.00	(\$106.24)	
Santa Shop	290.33			
Sports Day	170.10	500.00	329.90	Supplies, Juice, Fruit
Spring Fling	978.44			Profit of \$2572.12
Teacher Appreciation	303.97	500.00	196.03	
Welcome Events	564.57	400.00	(\$164.57)	Welcome Back BBQ
Yearbook Expenses		2,000.00	2,000.00	
Total Cost of Goods Sold		24,450.00	24,450.00	

General & Administrative Expenses			
Bank Charges	104.52	100.00	(4.52)
Total General & Admin. Expenses			
TOTAL EXPENSE	35,131.35	24,550.00	(10,581.35)
NET INCOME	5,931.52	3,700.00	-\$2,231.52

Current Assets	
Undeposited Funds	951.48
Uncleared Cheques	-200.00
Petty Cash (save on gift card & Float)	10.15
Gaming Account 2368371	27.99
Chequing Account 2368363	18,768.32
Breakfast Program	225.21
Total Cash	19,783.15
Accounts Receivable	1,358.25
Total Receivable	1,358.25
Total Current Assets	21,141.40
TOTAL ASSET	21,141.40

Cultus Lake Swilhcha Community School PAC — 2026/27 Meeting Schedule						
Fiscal Year July 1, 2026 – June 30, 2027 Constitution & Bylaws, October 2025 Rev. 2 — updated per exec feedback						
#	Month	Date	Day	Time	Meeting Type	Notes / Agenda Anchor
1	September	September 10, 2026	Thursday	6:30 PM	Regular PAC Meeting	Moved to first week of school so the budget can be voted in ASAP — no spending can happen until it's approved. Also: review Constitution & Bylaws (\$5.6). FYI: BC general local election (incl. school trustee) is Sat Oct 17, 2026 — no conflict with this date. Good meeting to lock event dates for Lisa.
2	October	October 27, 2026	Tuesday	6:30 PM	Regular PAC Meeting	Santa Shop and Pancake Breakfast final planning/volunteer sign-up before Dec
3	November	November 25, 2026	Wednesday	6:30 PM	Regular PAC Meeting	
4	December	— No meeting —	—	—	—	Skipped per exec — too busy with events/life.
5	January	— No meeting —	—	—	—	Skipped per exec — no standing business.
6	February	February 25, 2027	Thursday	6:30 PM	Regular PAC Meeting	
7	March	March 31, 2027	Wednesday	6:30 PM	Regular PAC Meeting	Shifted — Spring Break runs Mar 15–29 (Good Friday Mar 26, Easter Monday Mar 29). Schools reopen Mar 30.
8	April	April 27, 2027	Tuesday	6:30 PM	Regular PAC Meeting	
9	May	May 27, 2027	Thursday	6:30 PM	Regular PAC Meeting	Nominations call must open at this meeting (\$8.2) — 14-day notice ahead of AGM is comfortably met.
10	June	June 16, 2027	Wednesday	6:30 PM	Annual General Meeting (AGM)	Moved up from last week of June — last day of school is Jun 24; earlier date avoids year-end chaos/low turnout. Election of Executive Officers,

2026/27 Event Dates — DRAFT (for confirmation, then share with Lisa)			
Nothing here is confirmed yet — placeholders based on exec discussion, need final sign-off.			
Event	Proposed Date	Status	Notes
Welcome BBQ	TBD	Needs confirmation	
Halloween Event	Fri, October 30, 2026 (draft)	Needs confirmation	
Pancake Breakfast	Fri, December 18, 2026 (draft)	Needs confirmation	
Santa Shop	Dec 1–4, 2026 (draft window)	Needs confirmation	
Spring Fling	April 22nd	Needs confirmation	

Combined District Calendar with Draft Calendar	
Date	Event
Legend: Green = dates from text calendar; Orange = dates from district-calendar image. When the same date appeared in both sources, the text-calendar date colour was kept and the event details were merged.	
September / Tmkw'ólexw — Cancer Awareness Month	
Tues. Sept. 8	First Day – 10:00 Dismissal; Schools Open
Wed. Sept. 9	First Full Day (8:00–2:05)
Thurs. Sept. 10	PAC Mtg (6:30)
Wed. Sept. 16	Bus Evacuation Drills Gr 1–5 (9–10 am)
Mon. Sept. 21	First Full Day of K
Sept. 22 & 23	Book Fair
Wed. Sept. 23*	Welcome Back BBQ (4:30–6:00)
Thurs. Sept. 24	Fire Drill #1 – 10:40
Sept. 28 – Oct. 2	Orange Shirt Week; Truth and Reconciliation Day awareness
Wed. Sept. 30	Truth and Reconciliation Day Recognized; Truth and Reconciliation Day – Statutory Holiday
October / Tempó:kw — ADHD Awareness Month	
Tues. Oct. 6	Photo Day
Fri. Oct. 9	Non-Instructional Day #1 (School Based Pro-D Day)
Mon. Oct. 12	Thanksgiving Day – Statutory Holiday

Thurs. Oct. 15	Emergency Earthquake Drill – 9:45
Mon. Oct. 19	Pumpkin Patch at Greendale Acres
Wed. Oct. 21	Family Conferences — Time TBC
Thurs. Oct. 22	Early Dismissal Day #1
Fri. Oct. 23	Non-Instructional Day #2 (Pro-D Day, Provincial)
Tues. Oct. 27	PAC Mtg (6:30)
Fri. Oct. 30*	PAC Halloween Event; Halloween Parade
November / Xetsō:westel — Crohn's & Colitis Awareness Month	
Thurs. Nov. 5	Photo Retakes
Fri. Nov. 6	Non-Instructional Day #3 (A&E Day #1)
Nov. 9–13	Rock Your Mocs week
Tues. Nov. 10*	Remembrance Day Assembly 10:45
Wed. Nov. 11	Remembrance Day – Statutory Holiday
Thurs. Nov. 19	Fire Drill – 10:40
Fri. Nov. 20	School Wide Hike #1 – Vedder Mtn
Wed. Nov. 25	PAC Mtg – 6:30
Thurs. Nov. 26	Deck the Halls
Fri. Nov. 27	Non-Instructional Day #4 (Pro-D Day)
December / Meqó:s	
Fri. Dec. 4 or 11	Holiday Gift Store? — date TBC
Tues. Dec. 8*	Dress Rehearsal at 10:00 & Performance at 12:30
Wed. Dec. 9*	Winter Concert Performance at 12:30
Wed. Dec. 16	Term 1 Learning Updates go home
Fri. Dec. 18	PJs (Spirit Day) and Pancakes; Last Day of School before Christmas Holidays
Dec. 21 – Jan. 1	Christmas Holidays
January / Peloqes	
Mon. Jan. 4	School re-opens / Schools Reopen after Christmas Holidays
Mon. Jan. 11	Ribbon Skirt Day Gathering
Tues. Jan. 12	OSOB kickoff
Wed. Jan. 13	Fire Drill (10:40)
Thurs. Jan. 21	School Wide Skating TBC
Fri. Jan. 22	Non-Instructional Day #5 (A&E Day #2)
February / Temt'l:q'es — Black History Month / Heart Health Awareness Month / Pink Shirt Day	
Mon. Feb. 1	Ready, Set, Explore at Soowahlie (12:45–1:30)
Wed. Feb. 3	OSOB Wrap Up
Fri. Feb. 5	Lunar Chinese New Year begins
Wed. Feb. 10	Jump Rope for Heart – Spirit Day – Pink, Red
Fri. Feb. 12	Non-Instructional Day #6 (Pro-D Day)
Mon. Feb. 15	Family Day – No School / Statutory Holiday
Wed. Feb. 24	Pink Shirt Day
Thurs. Feb. 25	PAC Mtg – 6:30

Fri. Feb. 26	Early Dismissal Day #2 – Family Conferences TBA
March / Welek'es — Disability Awareness / Women's History / Epilepsy Awareness	
Wed. Mar. 10	Fire Drill – 10:40
Fri. Mar. 12	Change It Up Day; Last Day before Spring Break
Mar. 15–26	Spring Break / Spring Vacation Period
Fri. Mar. 26	Good Friday
Mon. Mar. 29	Easter Monday
Tues. Mar. 30	School Re-Opens
April / Temkwikwexel — Autism Acceptance Month / Sikh Heritage Month / Stress Awareness Month	
Thurs. Apr. 1	Grade 5 Parent Info session at 1:20
Fri. Apr. 2	World Autism Awareness Day
Fri. Apr. 9	Terry Fox Run
Tues. Apr. 13	Reading Link Challenge (9:00–12:30) at Evergreen Hall (TBC)
Thurs. Apr. 15	Fire Drill – 10:40
Fri. Apr. 16	Hike #2 & Earth Day Celebration
Thurs. Apr. 22	Earth Day; Volunteer Appreciation @ 9:30
Tues. Apr. 27	PAC Mtg (6:30)
Thurs. Apr. 29	Grade 5 MSMS Course Registration forms due online
Fri. Apr. 30	Non-Instructional Day #7 (Pro-D Day, CTA)
May / Tem'eilele — Mental Health Awareness Month / Asian Heritage Month	
Wed. May 5	Red Dress Day
Thurs. May 6	Cultus Lake Cross Country Run Grades 1–3
Tues. May 11	Spring Fling (4:30–6:30)
Fri. May 14	Non-Instructional Day #8 (A&E Day #3)
Thurs. May 20	Moose Hide Campaign Day; Fire Drill – 10:40
Fri. May 21	Non-Instructional Day #9 (Pro-D Day)
Mon. May 24	Victoria Day (statutory holiday)
Thurs. May 27	PAC Mtg
June / Temqoqo: — Indigenous Peoples Month / Pride Month	
Thurs. June 3	Entrepreneur Fair
Fri. June 4	Waterslides (TBC)
Wed. June 9*	Kinderfair (at the school)
Fri. June 11*	Indigenous Peoples Day Celebrations at Main Beach
Wed. June 16*	Kindergarten Celebration; PAC AGM
Thurs. June 17	District Track and Field Meet
Fri. June 18*	Indigenous Awareness Day Recognized; Sports Day
Mon. June 21	Year End Gathering in gym; Grade 5 Tour at MSMS 9:45–10:30; Green files completed and put in library by window
Tues. June 22*	Grade 5 Gathering in the gym; Grade 5 Celebration (12:00–1:45)

Wed. June 23*	Beach Day
Thurs. June 24	Last Day for Students / Early Dismissal #3
Fri. June 25	Administrative Day

ata 2012-2025

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Profit	\$ 7,585.00	\$ 3,827.00	\$ 8,437.50	\$ 10,730.00	\$ 3,261.00	\$ 4,897.00	\$ 4,697.00	\$ 4,014.00	\$ 1,372.00	\$ 3,179.25	\$ 12,725.00	\$ 20,245.00	\$ 7,774.00	\$ 15,537.54
	\$ 1,300.00	\$ 1,740.00	\$ 1,952.00	\$ 1,758.00	\$ 1,674.00	\$ 2,143.00	\$ 916.00	\$ 1,171.00	\$ 209.00		\$ 7,229.00	\$ 9,073.00	\$ 2,519.00	\$ 7,992.00
												\$ 1,708.00	\$ 276.00	\$ 1,090.00
	\$ 990.00	\$ 1,022.00	\$ 748.00	\$ 699.00	\$ 750.00	\$ 688.00	\$ 903.00	\$ 481.00	\$ 558.00	\$ 456.00	\$ 402.00	\$ 435.00	\$ 757.00	\$ 517.00
	\$ 155.00	\$ 631.00												
	\$ 4,900.00	-\$ 600.00	\$ 1,847.00	\$ 1,692.00	\$ 332.00	\$ 2,066.00	\$ 1,852.00	\$ 2,300.00			\$ 2,506.00	\$ 2,476.00		
\$	\$ 240.00													
ft Cards)		\$ 216.00	\$ 0.50											
ir		\$ 818.00	\$ 472.00											
			\$ 2,945.00	\$ 3,276.00										
			\$ 473.00	\$ 730.00	\$ 505.00		\$ 794.00		\$ 515.00	\$ 727.00	\$ 516.00	\$ 504.00		
ay				\$ 2,575.00										
ent							\$ 232.00		\$ 68.00	-\$ 136.00	\$ 264.00	-\$ 177.00	\$ 227.00	\$ 134.00
									\$ 22.00	\$ 862.25	\$ 500.00	\$ 420.00	\$ 145.00	\$ 3,539.54
							\$ 62.00							
									\$ 410.00	\$ 204.00	\$ 211.00			\$ 141.00
									\$ 860.00	\$ 329.00				
s												\$ 347.00		
											\$ 775.00	\$ 835.00	\$ 949.00	\$ 883.00
												\$ 429.00	\$ 399.00	
ts												\$ 30.00	\$ 42.00	
/ender												\$ 36.00		
												\$ 100.00		
												\$ 2,407.00	\$ 1,383.00	\$ 661.00
iale												\$ 343.00	\$ 91.00	
eds												\$ 407.00	\$ 131.00	
aiser												\$ 32.00		
s													\$ 70.00	\$ 23.00
ffle												\$ 629.00	\$ 482.00	\$ 197.00
oap													\$ 84.00	
													\$ 219.00	
50/50 w CLCSA)														\$ 360.00

PAC Principal's Report September 2026

Staffing

- Melissa Davis – Gr 4/5
- Jon Allen – Gr 4/5
- Terry-Lynn Daly – Gr 3/4
- Sarah Harrison – Gr 3/4
- Reuben Vanderveen – Gr 2/3
- Anna Hnatiw – Gr 2/3
- Pamela Vander Helm – Gr 1/2
- Susan MacLeod – Gr 1
- Celeste Beesley – K
- Carolyn McAuliffe – K
- Resource Teacher – Sue McLeod (Tues, Wed, Thurs)
- Resource Teacher – Lauren Horne (Tues, Fri)
- Counsellor – Norm Schaefer (Wed, Thurs)
- Learning Support/PE Prep/ELL – Kerry Pollock
- Learning Support/PE Prep – Pam Danis
- Teacher Librarian – Jodi Knodel
- EAs – Carrie Robinson, Maria Niznik, Christina Spielman, Stephanie Wills, Victoria Winship, April Heideman, Sarah Henn, Lisa Hamper, Ken McCusker
- Admin Assistant – Leann Wiebe
- Indigenous Ed EA – Fleita Kelly
- Child and Youth Care Worker – Myrrhanda Brunelle

21. Speech and Language Pathologist – Heidi Logan (Thursdays)
22. CLCSA Coordinator – Kimiko Barr
23. Custodian – Mr. Sawatsky

Numbers

1. Our total current enrolment is 196 students
2. We have 10 divisions
3. LakeShore ChildCare (Age 30 months to 5 years) in Learning Suite #1
4. StrongStart in Learning Suite #2 (Tues/Thurs)
5. LakeShore BASC, Community School in Learning Suite #2
6. Little Cedars Preschool in Learning Suite #2 (M, W, F)
7. Mrs. Davis in LS #3
8. Mr. Allen in LS #4

Safe Schools

1. Lunches can be dropped off at the office. Students will be called down.
2. Fresh Cart is available for everyone for breakfast and snacks
3. Lunch Club is available for everyone
4. Parent volunteers are welcome – need an up-to-date PIC (now all done online)
5. Volunteer sign in and name tags – please check in with Leann and she will get you sorted

Indigenous Education

1. Truth and Reconciliation
 - a. In Class Learning
 - b. Halq'emeylem Language
 - c. Knowledge Keeper
 - d. Monday Morning Gatherings
 - e. Monthly Meetings
 - f. Special Event
 - i. Orange Shirt Week Sept 28 – Oct. 2. Details about this will be sent out Friday, Sept 18

Cultus Lake Community School Association

1. Exploring After School Programs
 - a. Sports – access for everyone
 - b. Removing barriers (i.e transportation, financial costs)
2. Little Cedars Preschool
 - a. Mondays and Wednesdays and Fridays 8:30 – 11:30
 - b. Teacher: Alanna
3. Monthly Board Mtg is Sept 18
 - a. We will be reviewing Summer Camp

Grants/PAC support

1. Oodle Swing – thank you!
2. Climbing Wall – still need a few more funds for this
3. Field Trips – costs of bussing/admission? I.e Greendale Acres

September Events

1. Book Fair – Sept 22 & 23
2. Welcome Back BBQ – Sept 23
3. Orange Shirt Week – Sept 28 – Oct 2
4. Professional Day – Sept 29 (no school for students – staff are at learning sessions)
5. Truth and Reconciliation Day Recognized – Sept 30 (no school)

Leadership Opportunities

1. Peer Leaders
2. Yearbook Club
3. Choir
4. Drumming
5. Alphabet Buddies
6. Math Mentors

School Wide Field Trips

Greendale Acres – Oct 19
 Skating at Twin Rinks – Jan 21
 Hikes - TBC