

Cultus Lake Swilhcha Community School

Parent Advisory Council (PAC) Meeting Agenda

Thursday, November 6, 2025

6:00 PM

School Library

Lisa W, Alex, Kate F, Leslie S, Tia G, Courtney H, Jessica, Amanda D, Kevin K, Julie, Stephanie H, Crystal, Dana D,

Land Acknowledgment

6:03 Motion to begin meeting Leslie Second Ryan

1. Welcome & Introductions

- Call meeting to order
- Roundtable introductions / Ice Breaker-**Favourite Halloween Candy**
- Quick overview: "Why we are here" – role of PAC in supporting students & school community

Discussed the December/January Break and if people have needs or want to sign up for things talk to others

Discussed keeping meetings short and necessary topics compared to unnecessary

No December/January meeting due to only needing to meet 6 times per year

Asking more questions in Slack

2. Review of PAC Code of Conduct

- Purpose and expectations of PAC members (collaboration, respect, student-focused)
- Reminder that PAC is not a forum for personal grievances

3. Adoption of Agenda & Minutes

- Motion to adopt November 6th agenda Motion Leslie Second Julie
- Review/approval of last meeting's minutes (October 8, 2025) Motion Courtney Second Leslie

4. Executive & Committee Updates

- Principal's Report (Lisa) - see attached

See Attachment

School Website for Student Success Plan

Promote on PAC-Ryan

Q-Do the teachers meet together as part of their prep or separate

(A:) Separate

- Treasurer's Report (Courtney) see attached
 - o Financial update

Quick Overview of current finances

\$600 for Volunteering at Triathlon

Triathlon Questions-Are there are other opportunities?

- DPAC Rep update (Dana) - see attached

- Soowahlie Rep / Community Partnership update

Dinner With Staff-Kids meeting Teachers and found it very helpful for the kids to meet teachers(For Next year would like to invite all indigenous children)

Concern-School Bus Situation(Is this the place to raise concern?) Late Cancellations and rescheduling

Lisa Agrees-Has contacted transportation

PAC(Ryan) contacting Transportation to relay the impact on cancelling our buses due to our large geographical catchment

Choir possibly coming to Elder Christmas(Kevin)

5. Old Business

- Follow-up from October meeting:
 - Grant for Accessible Swing \$10K - matching required. (Ryan and Kate) has not found a sponsor as of yet

(Lisa) To Give Amanda information on potential sponsorship

Grant Application (Tia)

6. New Business

- Calendar Sponsorship Program – structure, pricing, and timeline
 - \$300 'Donation/Sale' for Logo & QR Code on Calendar for Dec/Jan/Feb from
- Bingo Night Feeler, is this something we want? or can even do?

Look into License and Permits(Leslie and Lisa and Courtney) and the logistics (Springo)

Alex volunteered to be the grinch(Chrysta)

7. Events & Activities

- **December Events Review:**
 - o Pancake Breakfast planning (volunteers, supplies, and date)
 - o Santa Shop setup and donations(Steph H-Leslie S-Jessica)
 - o Christmas Raffle – VIP Parking & Front Row Seats for Christmas Concert(Danika)(Done)

Donations(Yes or No for Concert)

Amanda and Jesica PAC Table at the Concert

8. Open Floor / Parent Discussion

- Questions, concerns, suggestions from members

9. Next Meeting Date

- Thursday, February 4, 2026 (no December or January meeting)

Review Action items

- **Ryan** Promote Student Success Plan
- **Ryan** Contact Transport Re: Bus Cancellations
- **Kevin** may have the choir at the Elder Christmas Event
- **Ryan and Kate** will look into grants for the Accessible Swing
- **Lisa** to give potential sponsorship information for swing to **Amanda**
- **Tia** is going to look into grant applications
- Discussed Spring Bingo **Lisa, Leslie and Courtney** all volunteered to be a part of the logistics of making this event happen
- **Amanda** and **Jessica** volunteered to set up a PAC table at the Christmas concert
- **Amanda, Tia** and, **Jessica** volunteered for a teacher appreciation gesture on December 17th
- **Ryan** Volunteered to do Calendar Mock Ups

Open Floor Discussion

- Who answers PAC email(Available on District Website)
- Small Business Shop on Munchalunch? Logistics of ordering, drop off, and pickup.
- Teacher Appreciation-December 17th(Amanda-Tia-Jessica)
- Gluten Free Pancakes(Danika Add to Munch)(Done)
- Mockups for Calendar(Ryan)

11. Adjournment 8:05pm Motion Julie Second Amanda

Attachments: see next page

Cultus Lake Community School PAC

Treasurer's Report

2025-2026

Updated Nov 2, 2025

REVENUE	Actual	Budget	Difference	Notes
Sales Revenue				
Christmas Concert		200,00	\$200,00	VIP Parking & Seating
Concession		500,00	\$500,00	Cross Country
Coupon Book	1,126,20	800,00	-\$326,20	
Donations	600,00	600,00	\$0,00	Triathlon Volunteer Honorarium, Pancake Breakfast donations
Government Grants	3,560,00	3,600,00	\$40,00	\$20 per student + \$100 from School District
Halloween Event	628,63	700,00	\$71,37	Profit of \$254,10
Hot Lunch	3,029,62	15,300,00	\$12,270,38	
In Lieu of Fundraiser Donations	456,71	2,500,00	\$2,043,29	Parent/Guardian Donations
Movie Night		350,00	\$350,00	Movie Night Concession
Popcorn Fundraiser		500,00	\$500,00	
Pub Night/Raffle Fundraiser		500,00	\$500,00	
Purdy's Fundraiser		700,00	\$700,00	
Yearbook	90,00	2,000,00	\$1,910,00	Additional sales from last year's Yearbook
Net Sales		28,250,00	\$28,250,00	
Other Revenue				
Interest Revenue	0,26			
Total Other Revenue				
TOTAL REVENUE	9,491,42	28,250,00	\$18,758,58	

Cost of Goods Sold				
Beach Day		900,00	900,00	Lifeguards and Pizza Inclusion
Classroom Fund	82,83	2,400,00	2,317,17	\$200/division (10), gym & resource room
Coupon Book		300,00	300,00	Cost of Fundraiser
Concession Supplies		225,00	225,00	
Field Trips	1,395,00	5,000,00	3,605,00	Bussing and attendance costs
Halloween Event Supplies	374,53	700,00	325,47	
Hot Lunch	1,636,60	10,000,00	8,363,40	Hot Lunch food costs
One School One Book		1,200,00	1,200,00	
PAC Kitchen Supplies	40,17	100,00	59,83	
Popcorn Fundraiser		125,00	125,00	
Santa Breakfast		100,00	100,00	
Sports Day		500,00	500,00	Supplies, Juice, Fruit
Teacher Appreciation		500,00	500,00	
Welcome Events	564,57	400,00	(164,57)	Welcome Back BBQ
Yearbook Expenses		2,000,00	2,000,00	
Total Cost of Goods Sold		24,450,00	24,450,00	
General & Administrative Expenses				
Bank Charges	104,52	100,00	(4,52)	
Total General & Admin. Expenses				
TOTAL EXPENSE	4,196,22	24,550,00	20,351,78	
NET INCOME	5,293,20	3,700,00	-\$1,593,20	

Current Assets

Undeposited Funds	1,701,45
Uncleared Cheques	-1,395,00
Gaming Account 2368371	3,566,72
Chequing Account 2368363	14,944,53
Breakfast Program	224,63
Total Cash	19,042,33
Accounts Receivable	1,460,75
Total Receivable	1,460,75
Total Current Assets	20,503,08

TOTAL ASSET	20,503,08
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DPAC REPORT

\DPAC-Report

School and Enrolment boundary reviews scheduled to SD33 January meeting, then North, South & Online meetings with public, results to be provided in May/June
Strat plan to provide support for all students, especially around Numeracy and Literacy, through small groups with non-enrolling teachers, with goal of ALL Gr8 students being at par or higher.

All schools should have support structures in place to have goal met, although mention of gaps especially in French.

BCPAC membership due now, can use gaming grant funds. Virtual membership summit Nov 15th *registration closes Nov 7th

Gaming Grant webinar information posted on BCPAC Facebook with 2025 Guidelines (shared on DPAC Facebook and new Website)

DPAC Logo/MVP Committee looking for feedback - survey

Upcoming events:

Kelli Paddon Workshop on Advocacy, Relationships & Action - Nov 6th

Emotio

PAC Principal's Report

November 2025

School Growth Plan – shared at meeting and is also on our website

Professional Growth Plans – all staff have completed a professional growth plan that is connected to one of the four goal areas of our school growth plan (literacy, numeracy, well-being, transitions)

Literacy

1. **Read-a-thon** – we will be purchasing classroom books with our proceeds from the upcoming read-a-thon

Choir Performances

1. Nov 7 -Remembrance Day
2. Nov 22 – Cultus Lake Christmas Festival
3. Dec - Soowahlie Elder's Dinner

Well-Being

Indigenous Education

Dustin Louie dinner sessions

Zones of Regulation

We are working through one concept per month as a whole school

Classroom Champions

We have an Olympic athlete who is connected to our school as a mentor. Students are learning about being champions on the court, in the classroom and in the community. We are working on values such as team work, resilience, perseverance, inclusion.

Cultus Lake Community School Association

1. New Website - <https://www.clcsa.ca/>
2. Active Play Club – 20 weeks, \$7200, snacks, transportation to Soowahlie

November Events

1. Assessment & Evaluation Day
2. Photo Retakes – Nov 6
3. Remembrance Day Assembly – Nov 7 at 10:45 (doors open at 10:30)
4. Pro-D Day – Nov 10
5. Remembrance Day – Nov 11
6. Read-a-thon – Nov 19
7. School Wide Hike – Nov 21

