

Cultus Lake Community School
PAC Meeting Minutes
October 2023

Date October 24, 2023

In Attendance

Jen Holm, Amanda denBraber, Ryan Lees, Sher Grater, Sheena, Carrie Lamb (zoom), Leslie Weiher, Chrysta Huntley, Lisa Wallace, Dana Drope, Tia

Absent

Marisa Topp
Kate Fitzner

1. Call to Order at 6:06 PM

- Motion: Jen
- Seconded:

2. Approval of Agenda

- Motion: Chrysta
- Seconded:

3. Approval of previous minutes dated Sept 26, 2023, Hot Lunch Committee, Executive Meeting

- Motion:
- Seconded:

4. Motion to Add to Agenda

- 1 School 1 Book
- Purchase of Hockey Sticks

5. New Business

a. Principals Report and Discussion

- See attachment for full report
- SD33 Truth & Reconciliation event -> after school collaboration with Indigenous focus: First People's Principals of Learning
- Indigenous Education Success Grant coming up end of November
- Lisa: "Everyone always gets fed": Breakfast club @7:45-8, Lunch club: Bowls of Hope, Feeding Futures, on Tues and Weds. Also sandwiches and fruit/veg.

b. Treasurer's Report and Discussion

- See attachment for full report
- Munchalunch – Jen to write cheque and give to Leanne for Teacher's fund
- Classroom ipads – Current ones outdated, wish to have min. 5 per class
- New Stoves – Enough funds for half, need one min. For PAC kitchen; have to think about the plug ins
- Grants – Tech grant, and others if someone wants to look into it
- Hockey stick Replacements – Kids have raised \$102 with sales; new stick costs \$60-\$70, new blade \$22 (on Amazon)

b. Treasurer's Report and Discussion Cont'd

- Vote on Cap > \$350 match hockey stick purchases
 - Motion: Jen
 - Seconded: Chrysta
 - Unanimous decision
- 1 School 1 Book - Removed from budget, is it still something we want to do? \$1200/yr. Jodie to look at costs and get back to us on cost of books. Commit to find solution: Yes.

c. CLCSA Update

- Looking into 3-5yr old care, next year. All staff trained on how to work with varying diversities.
- Middle school and Seniors not registering, perhaps a poll to ask locals would be helpful
- Movie night: December 8. PAC to do concession, raise funds for appliances

d. DPAC Update

- Meeting on Thursday, update from last meeting was around staffing issues. District has hired uncertified TOCs and EAs, Concerns around training, letters prepped to help support staffing. Busing also a concern, possible delays or cancellations.
- District did presentation on breakfast programs: equity, stigma, bus schedules.
- Portable "Learning Studios" require 2x AC units with proper venting, maintenance has already come and measured for Spring.
- PAC Cafe 6pm @ Vineyard Community Centre Oct. 25 to discuss upcoming events: White Hatter

e. Committee Updates

i. Enrichment

- Sam Waddington: Outdoor adventure fundraising opportunity
- Outdoor clothing gear for play spaced learning
- Hikes
- Outdoor learning space/classroom geared up
- Sandpit – Mud Kitchen?

ii. Yearbook

- Link for photos on Google Drive
- Educator Canva Account – Jen & Chrysta
- Working on theme, ask the 5th grade kids, art selection mid Dec. – mid Jan.

iii. Fundraisers

- Flip Give, Mabel's, Coupon Books are all done
- Spirit Wear Fundraiser coming up

iv. Hot Lunch

- Two students have been submitted for the Inclusion fund at cost
- \$2000 goal by end of year, planned up to January

v. Events

- Halloween: decorations found, Wisbey's donated pumpkins, AV system works, kidsafe playlist created, games, crafts, dance, spooky hallway. Caution tape over doors.
- Fundraising meeting after Halloween

- f. Open Discussion Points
- i. Book Fair
 - Inclusion
- ii. Parent Participation
 - We need to find a way to get more parents involved – phone
- iii. Gravel Track Installation
 - 4' wide track to be installed on back half of field behind the portables in the Spring
- iv. Greenhouse
 - Greenhouse was vandalized, dismantled and in container
 - Will assess damage and plan what to grow in the Spring
- v. Sensory Room
 - Being built near PAC cupboard
 - Will have shelving, storage, and a washer and dryer
- vi. Class gingerbread houses – themed with prizes

5. Meeting Adjourned at 7:56 PM



PAC Principal's Report **October 2023**

Upcoming events

1. Halloween Parade – Oct 31
2. School Wide Hike – Nov 1
3. PJ Day – Nov 3
4. Remembrance Day Assembly – Nov 9
5. Assessment and Evaluation Day - Nov 24

School Growth Plan

1. Aligned with District Strategic Plan and District Values
 - a. **Equity, Kindness, Inclusion, Collaboration, Innovation**
2. Includes First Peoples Principles of Learning
3. Staff professional growth plans aligned

Indigenous Education

1. Our Journey to Truth and Reconciliation
 - a. Oct 6 highlights
 - b. Video
2. Indigenous Education Success Grant

Inclusion

1. How do we make Parent/Guardian conferences more inclusive?
2. Hot lunches
3. Book Fair

Leadership Opportunities

1. Lunch Hour Monitors
2. Playground Monitors
3. Sports Monitors

Updates

1. Track – will be installed by the school district in the Spring
2. Staff requisitions for PAC support
 - a. One School One Book (yearly support)
3. Greenhouse
4. Stoves
5. Washer and Dryer

Budget 2023/24

INCOME	Budgeted	Actual	Variance	Comments
Gaming Grant	\$ 3,680.00	\$3,920.00	\$240.00	
Donations	\$ 500.00		(\$500.00)	
Hot Lunch/Concession	\$ 2,500.00	\$480.57	(\$2,019.43)	
Treat Days	\$ 1,000.00		(\$1,000.00)	
Halloween Concession	\$ 300.00		(\$300.00)	
Coffee Sample and Sell Event	\$ 200.00		(\$200.00)	
Neufelds	\$ 400.00	\$191.00	(\$209.00)	
Coupon Books	\$ 200.00	\$727.50	\$527.50	
Purdy's Holiday	\$ 650.00		(\$650.00)	
Christmas Raffle	\$ 600.00		(\$600.00)	
Pub Night	\$ 2,500.00		(\$2,500.00)	
Westcoast Seeds	\$ 400.00		(\$400.00)	
Spring Fair	\$ 1,000.00		(\$1,000.00)	Move to a Weekend
Spring Plant Sale	\$ 200.00		(\$200.00)	
Mabel's Labels	\$ 200.00	\$70.18	(\$129.82)	Rotate with Colibri/Reopen in April-June
Flip Give	\$ 200.00	\$219.16	\$19.16	Advertise More
	\$ 14,530.00	\$5,608.41	(\$8,921.59)	
EXPENSE	Budgeted	Actual	Variance	Comments
Welcome BBQ	\$ 600.00	555.76	\$ 44.24	Refreshments & supplies
Kitchen/Hot Lunch	\$ 300.00		\$ 300.00	Kitchen utensils, toaster, munch a lunch fees
Operating Costs	\$ 300.00		\$ 300.00	Supplies, Cheques, Small Purchases, Square Reader
Pancake Breakfast	\$ 400.00		\$ 400.00	Pancakes, Sausages, Juice, Serving Ware - CLSA donated
Classroom Fund	\$ 2,200.00		\$ 2,200.00	\$200 per division, gym
Ice Skating	\$ 2,000.00		\$ 2,000.00	
Arts- Local Play	\$ 2,500.00		\$ 2,500.00	School wide
Field Trips (School-wide)	\$ 3,500.00		\$ 3,500.00	Buses/Attendance Costs
Sports Day	\$ 300.00		\$ 300.00	supplies, juice, fruit
Transition Fund	\$ 400.00		\$400.00	
Beach Day	\$ 400.00		\$ 400.00	Lifeguards - Move food to hot lunch
Cultus Spirit Wear	\$		\$	No income from sales
Yearbook	\$ -		\$ -	Prepayment from now on
Concert Costumes/Headsets	\$ 300.00		\$ 300.00	
Halloween Event	\$ 200.00		\$ 200.00	Pumpkins and supplies
Staff Appreciation	\$ 200.00		\$ 200.00	Lunch/Coffee/Treats in breakroom 3 times per year
Childcare for Meetings	\$ 250.00		\$ 250.00	Childcare for PAC meetings
Total Expenses	\$ 13,850.00	\$555.76	\$13,294.24	
2023/24 Summary				Removed June 22/23
Opening Bank Balance	\$ 17,206.66			Holiday Plant Sale \$500
Income	\$ 14,530.00			Windward Lavender \$100
Expense	\$ 13,850.00			Spring Book Fair \$300
Carry Forward	\$ 17,886.66			Sinammon Bun Sale \$300

**Cultus Lake Community School Parent Advisory Council
Treasurer's Report July 1, 2023 - June 30, 2024**

	General	Gaming	Breakfast
Bank Balance - July 1, 2023	\$16,922.25	\$64.14	\$220.27
Revenue			
Coupon Book	\$1,455.00		
Mabel's Labels	\$62.48		
Treat Days			
Halloween Event			
Natasha's Pies			
Neufeld Farms	\$741.00		
Pointsettas			
Spirit Wear T-Shirts			
Windward Lavendar			
Christmas Concert Raffle			
Veggie Box			
Government Grant		\$3,920.00	
Silent Auction and Dinner with 50/50			
Spring Fling w/ Raffle Draw			
Spring Plant Sale			
Donations			
West Coast Seeds			
Yearbook			
Interest Income			\$0.25
Coffee Fundraiser (Nezza)			
Hot Lunch	\$1,660.54		
Purdy's Chocolates			
Expenses			
Kinderfair Food			
Welcome Events (Kindergarten and BBQ)	\$555.76		
Terry Fox Run			
Readathon			
Teacher/Admin/PAC Gifts			
Munch A Lunch			
Emergency Supplies - Water			
Classroom Supplies (Teacher Fund)	\$604.25		
Sports Day			
Office Supplies (Cheque Order)			
Christmas Concert			
Trophies/Medals			
Beach Day			
School Hikes			
A/V System Replacement			
Field Trips		\$1,400.00	
Breakfast Program			
Grade 5 Lunch			
PAC Kitchen			
Meeting Childcare			
Pancake Breakfast			
Cross Country/Sports Day			
Flip Give Balance	\$219.16		
Net Increase/(Decrease) in Funds	\$2,539.85	\$2,520.00	\$0.25
Bank Balance - October 20, 2023	\$19,462.10	\$2,584.14	\$220.52

DISTRICT PARENT ADVISORY COUNCIL (PAC) REPORT

28 September 2023 – DPAC Meeting Notes

- **Staffing issues;** Approx 15,000 students in SD33. Unknown how our shortages compare to other districts. **50 Uncertified TOC Hires in the past two years.** This has improved morale and limited shortage. No stopping dates for this practice. **80 new EA Hires this year,** most without formal EA training. Support/training includes: 3 day Orientation, 3-5 day job shadow, 3 day basic NVCI, & Access to Moodle online courses (not paid). EAs have some post secondary and qualifying experience, by HR standards. Admin places EAs with students in their building.
Concerns: Inadequate training can create more work for teachers. Specialist teachers get pulled to support and do EA jobs. 800 incidents of reported violence against EAs from students. The Chilliwack Teacher Assosication discussed staff shortages and overcrowding as huge problems and shared that ELL positions have shifted across the district. DPAC Advocacy letter will be sent.
- **Bussing issues;** The District acknowledged glitches in their systems and passes being held up in delivery. Parent Concerns: Waiting to get passes/bussing both ways, pass pickup times during work hours, using city buses, safe crosswalks/sidewalks, bus arriving too late for breakfast program/late for school.
- District Presentation on **Breakfast Programs.** Most schools have them, but there is no district program, and the Breakfast Club of Canada has a 5 year waitlist. Discussed being equitable, stigma-free, and getting more kids involved. District is tracking breakfast programs for a Ministry report and will report back after Term 1.
- **Affordability Fund/Feeding Futures:** The Affordability Fund remainder is solely for school supplies this year. Feeding Futures iw \$1.8mil for Chilliwack, minimum 3-year commitment.
- **Portable Temperatures:** 2 AC units are needed per portable with custom venting. Custom venting is in progress and expected to be done in the spring. AC units need to be requested by the principals for their portables. District will order based on need.
- **Foundation Skills Assessment (FSA):** Chilliwack has the highest completion rates in BC. Discussed creating a safe space, and parents withdrawing consent. Advocacy letter will be sent.
- Discussed **vaping** issues, blocking access to washrooms, and how to do better.

- Various **Committees** are meeting, some still looking for leaders or participants.
- **PAC Café** is October 25 at 6pm at Vineyard Community Center. Geared towards PAC Executive or anyone interested in getting more involved with PAC, dinner included.
- Please email DPAC with any other **Plans, Events, and Advocacy Ideas**/suggestions – dpacsecretary@sd33.bc.ca

Links to other points of discussion

- Framework for Enhancing Student Learning:
<https://sd33.bc.ca/framework-enhancing-student-learning-fesl>
- Indigenous cultural safety, humility, and competency guide
<https://learningservices.sd33.bc.ca/sites/learningservices.sd33.bc.ca/files/2023-09/Cultural%20Competency%20Guide%20Final%20%28revised%29.pdf>